



# Centaur Massage Therapy

## Human & Equine Sports Massage

Emma Leigh-Goodall

1 The Old Dairy, Charlton Park, Malmesbury, Wiltshire SN16 9DG  
info@centaurmassagetherapy.com 07411 214447 www.centaurmassagetherapy.com

### Privacy Policy

#### Information collected

When you book an appointment with Centaur Massage Therapy your name, address and date of birth are collected as these identify you as an individual. When filling in consultation forms, questions are asked about relevant medical history, hobbies and activities, as these provide an overall picture of your lifestyle and associated injuries/ailments. Your personal information will not be used unless contact is needed regarding an appointment you have made, or a service purchased.

#### Consent

When filling out an online booking form to make an appointment or purchase a service, you are giving permission to gather the information you supply. Centaur Massage Therapy will not use this information for any marketing purposes unless consent has been given.

#### Withdrawing Consent

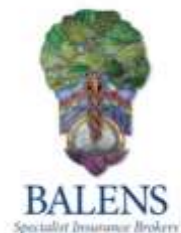
Due to insurance purposes client records must be kept for 7 years. Inactive client notes will be destroyed 7 years after your last treatment. You have the right to withdraw your consent at any time. If you request this your records will be archived from main data, they will not be accessed at any time and destroyed 7 years after your last treatment.

#### Amending Information

You have the right to amend personal information you have given, or to review it to ensure accuracy. If you wish to do so, please email info@centaurmassagetherapy.com.

#### Storage of Data

When booking an appointment with Centaur Massage Therapy, Timely scheduling software is used which has an encrypted storage system. Updates are regularly carried out on this system to ensure security.





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### Gift Vouchers

When gift vouchers are purchased online, we do NOT store credit/debit card details.

### Payment by Credit/Debit Card

Izettle is the card reader used when payment is made in the clinic, there is no access to Credit/Debit card details. It is advised to review the privacy policy of Izettle should you require further information.

### Changes to this Privacy Policy

This privacy policy was written following the GDPR guidelines set out by the Federation of Small Businesses (FSB). Centaur Massage Therapy reserves the right to change, amend, or update this policy to ensure accuracy.

### Questions and Contact information

Should you have any questions about this privacy policy, or any of the subjects please do not hesitate to contact info@centaurmassagetherapy.com

